



ANGP Meeting **June 4, 2013**

The meeting was called to order at 7:12 p.m. by Jennifer MacDonald

Present

Jennifer MacDonald, Brigid Williams, Al Williams, Sally Classick, Joan DeLaurentis, Chris Spengler, Kirsten Schramm, Dana Dunne, Karen Heinz, Kris Needham, Karen Avis, Susan Robertson, Tami Werries, Lisa Slugg, SJ Rocke, Lori O'Neill, Dee Lauria, Peggy Tettlebach, Debbie Parks, Kim Dupont

Minutes

Posted to the ANGP website

Chair Comments: Jennifer MacDonald

- Kim Dupont taking Volunteer Signups. Asking for underclass parents to attend party and sign up on Volunteer Spot.
- Security must police what students bring into the party and dispose of beverages.
- The fire marshall has become extremely stringent with requirements.

Treasurer's Report:

Nanette Henderson absent. The Treasurer Report was sent out by email.

Jennifer MacDonald reported we are \$6000 short. We will not give out planned cash prizes if ticket sales do not cover this. Susan Robertson reported we have sold 212 tickets. We have done everything we can do to sell tickets. Encourage your students to get their friends to buy. To use Word of Mouth marketing.

Committee Reports:

Food: Mrs. Kirsten Schramm reported on the various food items that will be available. Will send out donation requests to Senior parents. Will freeze leftovers from Baccalaureate and use for ANGP. Leftover perishable food will be taken at 6am to Rising Hope off Route 1. Put leftover unopened non-perishable items in Apple Credit Union to be returned later.

Bag Room: Mrs. Sally Classick has all the bags and adequate volunteer help. Brigid Williams explained that student labels are put on in the bag room when a student drops off items.

Security: Mr. Al Williams is putting together a meeting with SRO. Volunteers are a concern as first shift has openings and 2nd shift has many openings. Must have volunteers to run the party. Looking at an alternate plan.

Volunteer Coordinator: Kim DuPont has 4 volunteers to help with decorations on Sunday. 50 spots are open on the first shift of ANGP. Only 23 people have signed up for the 2nd shift. Need to do a KIT to underclass parents to volunteer. Will be sending out directions and training information to all volunteers ahead of time. There is a 10p Casino training.

Prizes:

Joan DeLaurentis reported that they have bought 50 prizes and spent \$6600. They are set. Some additional prizes are being donated. There will be a bucket for each prize item with a picture of the prize on the bucket for students to put their ticket in. They need 2 trash cans and a sign for the guessing Jars with the cut off time.

Registration and ID Bands: Debbie Parks needs an updated list of students attending party. June 14th is the last day to sell tickets. Prizes needs this list as well. Debbie needs raffle tickets. She will check with Jill Howard.

Unfinished Business:

- Jennifer MacDonald reported she is having an issue with music in the bubble. We need a Media Cart for the CD to play on the amplifier. Kirsten Schramm to check into obtaining this.
- All prizes donations due NLT June 14th-deliver to Jennifer's house: 8507 Oak Pointe Way, Fairfax Station (Crosspointe).
- Turn in all expense receipts to Nannette before June 30th.
- All committee reports due NLT July 31st. Be as detailed as possible

New Business:

- Peggy Tettlebach discussed ANGP pictures taken in the past and Brigid Williams stated her daughter will put together a media presentation.
- Walk through with Clean-Up and Set-Up this evening
- Early set-up/pre-decoration on Sunday June 16th from 8:30am-12:30pm
- Committee Chairs please plan to arrive on June 17th by 9pm
- Baccalaureate Ceremony is Thursday June 13th at 7p New Hope Church. Encouraged to attend.

Final Meeting:

The final ANGP meeting will be held on Wednesday, June 12th, 2013 at 7:00 p.m. in the library.