



ANGP Meeting

April 10, 2013

The meeting was called to order at 7:00 p.m. by Jennifer MacDonald

Present

Jennifer MacDonald, Yvette Prosser, Robin Swope, Dee Dee Phillips, Brigid Williams, Al Williams, Sally Classick, Joan DeLaurentis, Debbie Parks, Jill Howard, Kim Dupont, Mary Summers, Chris Hulse, Chris Spengler, Nannette Henderson, Kirsten Schramm, Susan Turner, Stephanie Jackson

Minutes

Posted to the ANGP website

Treasurer's Report:

Jennifer MacDonald reported we have sold less than half the number of tickets that should be sold at this point. This is a very serious concern as we need the income to pay for expenses. We need to urge neighbors and friends to buy tickets, magnets, and lawn signs. Discussed selling tickets and magnets on Thursdays and Fridays at the concession stand after school. Kris Needham to work on signage for concession stand sales. Nannette Henderson reported we are behind in all areas of income although some are close. Biggest area is ticket sales. Discussed reaching out to Parents who are the booster presidents of the various sports teams and drama, band, chorus, and orchestra who may be able to help market ticket sales to seniors.

Committee Reports:

Entertainment Books, Lawn Signs, Magnets: Jennifer MacDonald reported that all but two entertainment books are sold. Need to sell lawn signs and magnets. Had to reorder 2013 magnets. Discussed having art students change surplus into 2018 magnet.

Restaurant Nights, Z Pizza: Brigid Williams reported there are still a few Z Pizza boxes left. Still collecting Glory Days receipts.

Ticket Sales: Susan Robertson absent. Report provided. Jennifer MacDonald reported we have sold 168 tickets. There are 450-460 students graduating.

Registration and ID Bands: Debbie Parks coordinating with Jill Howard regarding list of activities to put on ID.

Decorations: DeeDee Phillips reported all the decorations have been purchased. 4320 balloons were purchased. Discussed blowing up balloons on Sunday and using SureFloat. Sandpails bought for food tables along with palm tree weights for balloons. Only items left to buy are helium tanks, curling ribbon, and pvc pipe. \$665 spent and \$434 left over. Party Depot gave 10% discount. We are urged to give them our business. Mrs. Phillips is gathering documents for the Fire Marshall.

Donations-Letter Writing:

Mrs. Swope reported she has received 17 responses to donation requests. Five items (gift cards, etc.) were donated. \$2785 in cash donations.

Prize Donations:

Jennifer MacDonald reported that donated prizes are used for the cash vault. Gave a plea to everyone to ask merchants when out to donate coupons and gift cards.

Prizes:

Chris Hulse and Joan DeLaurentis reported that they have bought 29 prizes and spent \$3400. They have a few more to buy but are in good shape. Jennifer MacDonald commented that we still need to buy prizes for the guessing jars and the \$100 Amazon gift card that will be raffled to a student who bought a ticket at the Stallion Stampede.

Activities: Mrs. Jill Howard present to respond to questions related to activities. No changes. A discussion ensued of the number of raffle tickets to provide to students in their ID band to use for various activities and which activities could win additional raffle tickets.

Food: Mrs. Kirsten Schramm reported that she is focusing on fast foods and finger foods (wings, chipotle, panda express, pizza, veggie dip, cheez-its, skittles, goldfish, etc....) Volunteered to make pasta but feedback from previous years suggests entrée food doesn't go. Also having a chocolate fountain. Discussion of having snow cones, margaritas, or smoothies – can be a hassle. Discussed food and beverages for volunteer room. Mrs. Schramm needs to provide a list of needed donation items (cases of water, food items, paper goods, etc...) to Kim DuPont who can post them on Volunteer Spot.

Bag Room: Mrs. Sally Classick has 3-4 volunteers set to assist in the bag room. Jennifer MacDonald explained bag room procedures. A meeting needs to be set between Security and Bag Room to review traffic flow.

Security: Mr. Al Williams verified that the main front entrance is not being used so it is accessible for an ambulance to gain access. He is working with RC Gamble and will have a 60 day out and 30 day out meeting. We will need two Fairfax County SRO's. Discussed procedures should a student need to leave the party during the lock down period. Mr. Williams needs to have a student directory and call the parent and verify early dismissal.

Volunteer Coordinator: Kim DuPont coordinating volunteer signups and information through Volunteer Spot (website). She already has 9 volunteers for registration and 2 for security. She is still getting the number of volunteers needed for the party. Discussed directions for each activity being generated and sent through Volunteer Spot as well as having laminated directions at each activity.

New Business:

Mrs. Brigid Williams has set up a fundraiser with Sweet Frog to be held every Wednesday in May from 2:10-5p.

Unfinished Business:Steel Drum Band

Mrs. Jennifer MacDonald raised the question of having a Steel Drum Band at \$350/hour at the party entrance/Kiss and Ride should money be available. In the event of rain, would need to put them away from registration area as too small and would be too loud.

Play Lists

Mrs. Jennifer MacDonald also discussed having a student make music playlists for bubble, gym, cafeteria, and registration/entrance if Steel Band not used.

Tumbler Design and Quantity

Mrs. Jennifer MacDonald working with a student to create graphic design for Tervis -Style Tumbler for the take home gift. Discussed ordering 300. Also discussed selling extras.

Next Meeting:

The next ANGP meeting will be held on Wednesday, May 8th, 2013 at 7:00 p.m. in the library. There will be a walk-thru with the Food Committee.

The meeting was adjourned at 8:53 p.m.