

South County PTSO  
 All Night Grad Party (ANGP) Committee Meeting Notes  
 September 26, 2017

Committee Members in Attendance:

<i>Co-Chair</i>	VACANT	
<i>Co-Chair</i>	VACANT	
<i>Secretary</i>	VACANT	
<i>Treasurer</i>	Nannette Henderson	X
<i>Activities/Entertainment</i>	Alisa Romero	
<i>Bag Room</i>	VACANT	
<i>Clean Up</i>	VACANT	
<i>Decorations</i>	VACANT	
<i>Fire Marshal</i>	Christine Morin	
<i>Food</i>	Steele & Tanya McGonegal	
<i>Food</i>	Michelle Franklin	X
<i>Fundraising--Craft Fair</i>	Carla Olivo	X
<i>Fundraising--Craft Fair</i>	Lumar Medlock	
<i>Fundraising--Donation Letters</i>	Klumberly Kern	
<i>Fundraising--Flocking</i>	Barbara Cammarata	
<i>Fundraising--Flocking</i>	Joy Wolfe	
<i>Fundraising--Grad seat raffle</i>	Laura Douglas	X
<i>Fundraising--Lawn Signs</i>	Tracy Frye	
<i>Fundraising--Magnet Sales</i>	Marinel Jacobs	X
<i>Fundraising--Men's Wearhouse</i>	Andy Chaves	
<i>Fundraising--White House Ornmnt</i>	Katie Buchholz	X
<i>Fundraising--White House Ornmnt</i>	Charlene Lane	X
<i>Prize Donations--Cash Vault</i>	VACANT	
<i>Prize Shopping</i>	Cecilia Shaw	
<i>Prize Shopping</i>	Lenora Odom	
<i>Publicity</i>	VACANT	
<i>Registration/ID Bands</i>	Cyndi Dunn	
<i>Registration/ID Bands</i>	Jennifer Megan	X
<i>Security</i>	Keefe Schwandt	X

<i>Thank You Letters</i>	Terry Patterson	
<i>Tickets</i>	Michelle Anderson	X
<i>Tickets</i>	Jen Wylie	X
<i>Underclass Parent Setup</i>	VACANT	
<i>Volunteer Coordinator</i>	VACANT	

Others in attendance: Marie Singh, Shahla Noori, Rajae Chbihi, Therese Marie & Thomas Stripling, Lita Higgins, Deb Arquette, Vernell Glenn, Maureen Cone, Susanne Stockard, Laura Mancusi, Denise Krein.

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Nannette Henderson, Acting Treasurer, opened the meeting at 7:00pm with introductions; most in attendance were senior parents. Nannette also gave an overview of how the ANGP is usually run. Deb Arquette brought pictures from last year's party to share. A few comments specific to last year's party were made; Charlene Lane pointed out that there was a lot of extra food leftover, perhaps because graduation was so early in the day that no one was hungry by the time they came to the party. Note that this year's graduation is also early. Usually 65-70% of the seniors attend ANGP; we have one of the highest attendance rates in the County.

Carla Olivo talked about the upcoming craft fair (December 2), which is the largest fundraiser for the ANGP. The craft fair also includes a fun run, snack with Santa, and a silent auction. Carla is thinking about adding some type of used book activity this year. In the last five years it has grown from about 450 attendees to over 2000, with about 170 vendors. Carla needs help in getting out flyers and signs advertising the fair; the success of the fair is dependent upon large numbers of people coming and shopping. Students can earn community service hours by helping to hand out flyers at other craft fairs in the area. A sign up form will be distributed (electronically) next month. There will also be many opportunities to volunteer the day before and the day of the craft fair—mark your calendars now!

Nannette reviewed the budget and where we stood so far this year (Treasurer's report attached). The budget is set to breakeven. Early bird ticket sales are right on track with where we were last year. Challenge now is to get as many people to buy as possible before the price goes up in June. The new PTSO online purchasing system is working well; many people are not only buying tickets when they go online, but also buying lawn signs and grad raffle tickets—sales in both of those areas are well ahead of where they were last year at this time. Flocking has also been popular. Both flocking and White House ornaments can be purchased using the PTSO online system by members of the community; it's not limited to South County parents. Alisa Romero is now negotiating with vendors for entertainment; entertainment and food costs are pretty much covered by ticket sales. The rest of the money that is raised goes towards prizes, security, gifts and a few other miscellaneous items. The budget is set so that the average value of all the prizes given out is roughly equal to the average ticket price (some win more, some win less, but that's the overall target). If ticket sales or fundraising fall short at the end, the amount of cash given away the night of the party is reduced, so the party still ends up breaking even overall. If there are any excess funds from the party, they go back to the PTSO's general fund.

Every chair should be familiar with the PTSO's "Monetary Rules and Regulations" document so they know how to request reimbursements and make deposits. All ANGP check requests and deposits go through Nannette, not directly to the PTSO Treasurer. (Note: the above noted document is online, along with the necessary forms, on the PTSO website here: <http://southcountyppto.org/sample-page/forms-documents/>)

Nannette then reviewed the open committee positions (see all openings listed as vacant in the attendance list). Please talk to other senior or underclass parents about getting involved. (Note: current list of vacancies can be found here: <http://www.signupgenius.com/go/20f0a49a9af292-2018>) Someone needs to step up and run the party! There are regular meetings set up throughout the rest of the year; the schedule is posted on the PTSO website here: <http://southcountyppto.org/angp/meeting-minutes/>

There was a brief discussion on themes for the party, with general agreement that we should try to utilize any existing decorations. Seniors will get to vote on a theme and suggest a name for the party at the senior class meeting being held in October (Michelle Anderson will speak to the class about ANGP). General themes for them to vote on will be dictated by what we already have in stock (beach, international travel, Hollywood).

The remainder of the meeting time was used for any committee chairs to present any information about their progress to date or ask any questions about what they needed to do. No significant items of discussion.

The meeting was adjourned at 8:00pm.

Completed by: Katie Buchholz/Nannette Henderson

## Treasurer's Report

South County PTSO--ANGP		Income & Expenses Compared to Annual Budget					
Transactions through: 9/24/17		2018					
	Actual Income	Budget Income	Actual Expense	Budget Expense	Actual Net	Budget Net	More/Less
<b>1 ANGP - Raising Money</b>							
ANGP Tickets	9,552.00	17,280.00			\$9,552.00	\$17,280.00	(\$7,728.00)
ANGP Cash Donations	347.00	3,750.00			347.00	3,750.00	(\$3,403.00)
Class Magnet	1,284.00	1,475.00	787.50	800.00	496.50	675.00	(\$178.50)
Flocking	455.00	1,100.00		100.00	455.00	1,000.00	(\$545.00)
Graduation Seat Raffle	755.00	1,000.00			755.00	1,000.00	(\$245.00)
Lawn Signs	1,065.00	2,100.00		700.00	1,065.00	1,400.00	(\$335.00)
Tuxedo rental promotion	0.00	500			0.00	500.00	(\$500.00)
Vendor Fair	0.00	11,000.00			0.00	11,000.00	(\$11,000.00)
White House Ornament	2,280.00	10,000.00	7,475.00	7,475.00	(5,195.00)	2,525.00	(\$7,720.00)
<b>Total</b>	<b>\$15,738.00</b>	<b>\$48,205.00</b>	<b>\$8,262.50</b>	<b>\$9,075.00</b>	<b>\$7,475.50</b>	<b>\$39,130.00</b>	<b>(\$31,654.50)</b>
<b>2 ANGP - The Event</b>							
ANGP Decorations		\$0.00		750	\$ -	\$ (750.00)	\$ 750.00
ANGP Entertainment/Activities		0.00		14,750.00	0.00	(14,750.00)	14,750.00
ANGP Food/Beverage		0.00		2,400.00	0.00	(2,400.00)	2,400.00
ANGP Cash Vault*		0.00		3,500.00	0.00	(3,500.00)	3,500.00
ANGP Bingo		0.00		1,500.00	0.00	(1,500.00)	1,500.00
ANGP Take Home Mementos		0.00		2,000.00	0.00	(2,000.00)	2,000.00
ANGP Prizes		0.00	118.04	6,200.00	(118.04)	(6,200.00)	6,081.96
ANGP Cash Giveaways		0.00		6,000.00	0.00	(6,000.00)	6,000.00
ANGP Security/Safety		0.00	1,200.00	1,400.00	(1,200.00)	(1,400.00)	200.00
ANGP Registration/ID Bands		0.00		480.00	0.00	(480.00)	480.00
ANGP Miscellaneous		0.00		150.00	0.00	(150.00)	150.00
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,318.04</b>	<b>\$39,130.00</b>	<b>(\$1,318.04)</b>	<b>\$ (39,130.00)</b>	<b>\$37,811.96</b>
<b>Grand totals</b>	<b>\$15,738.00</b>	<b>\$48,205.00</b>	<b>\$9,580.54</b>	<b>\$48,205.00</b>	<b>\$6,157.46</b>	<b>\$0.00</b>	<b>\$6,157.46</b>
<b>5 Holiday Extravaganza/Craft Fair</b>							
Booth Fees	-	\$13,000.00	-	-	-	\$ 13,000.00	\$ (13,000.00)
Misc Expenses - Craft Fair	-	-	-	4,000.00	-	(4,000.00)	4,000.00
Transfer to ANGP	-	-	-	11,000.00	-	(11,000.00)	11,000.00
Fun Run	-	1,250.00	-	-	-	1,250.00	(1,250.00)
Sponsorship/program ads	-	1,200.00	-	-	-	1,200.00	(1,200.00)
Concessions	-	700.00	-	-	-	700.00	(700.00)
Silent Auction	-	800.00	-	-	-	800.00	(800.00)
Admission	-	2,000.00	-	-	-	2,000.00	(2,000.00)
<b>Total</b>	<b>-</b>	<b>\$18,950.00</b>	<b>-</b>	<b>\$15,000.00</b>	<b>-</b>	<b>\$ 3,950.00</b>	<b>(\$3,950.00)</b>
<b>Ticket sale history</b>							
	students	tickets	%age	average price			
	2012	509	353	69%	\$72		
	2013	464	275	59%	\$75		
	2014	505	381	75%	\$74		
	2015	504	305	61%	\$73		
	2016	518	335	65%	\$47		
	2017	550	372	68%	\$45		
	<b>2018</b>	<b>560</b>	<b>381</b>	<b>68%</b>	<b>\$50</b>		