

ANGP January Minutes
(Sent via E-mail as meeting was cancelled due to snowstorm)

Underclass Parent Set-up – Raquel Hecker:

- Haven't done anything yet. Are there any notes from last year I can get my hands on? Also plan to talk to Elena regarding what I need and when. Is there a contact from last year? Anyone else interested in helping out?
- Do I need tables and chairs?
- No money.
- Let's set up a time to talk so I can get started.

Activities – Alisa Romero:

- I, with your help, selected a vendor to provide the amusements. We are going with Talk of the Town (“ToT”).
- I am sending the contract to Janice now. I am to schedule a walk through with ToT at the end of the week.
- Tables/chairs - I will send my request after my walk through with ToT.
- No money coming in, I will have a contract for Janice to sign.
- How can we help you? Should I put a check request in or should Janice? We need \$6,860 deposit with balance due at the event.

Treasurer – Nannette Henderson:

Report attached.

Prize Committee – Joan & Chris:

- We have 30 prizes to date and \$2,265.26 left to spend.
- We will continue to shop for prizes with our focus being on "Experience" oriented prizes.

Registration – Beth Engelhardt:

- I have just recently touched base with Miriam Bartholomew, who was in charge of Registration last year. She has a binder and information that she said she will pass to me.
- She suggested I order the badges and holders at PCNametag.com. From doing some shopping round, this site has the best prices.
- I am planning to put in an order for the badges, badge holders, and the lanyards by next week. (UPDATE: I will order 500 because the cost per lanyard is cheaper @35 cents each, rather than buying 400 of them at @45 cents each).
- I spoke with Elena and she said it would be good to have the activities listed on the back of the badge. It would make it easier for the seniors. I will wait to get the activities finalize before I start any printing.

Tux Fundraiser – Katie Lord:

- I met with the owner of CCC in Occoquan. She provided a proposal, which I passed along to Elena. Elena will be asking the board for a vote on whether to use CCC or Men's Warehouse. I also provided Elena with a list of things for the board to consider

when voting. Once I receive the decision, I will move forward with marketing for that vendor.

Clean up – Katie Lord:

- No updates other than noting that I will need the help of 10 volunteers.

Tickets – Barbara Cammarata:

- For a status report, please tell us what you have done thus far and what you intend to do for the next few months. Keeping this kind of information up-to-date at your end (and ours) helps with those after action reports in July.
- We have payments from 132 students, with only 18 contracts outstanding. We will start to pursue the missing contracts (though we were waiting to hit 20 before we began, we will get going now that it is February). We have been selling in the cafeteria, keeping track of payments and contracts, and answering lots of emailed questions – checks that have not cleared and request for the paper ticket are the two big ones.
- We give the money to Nannette in batches, and right now our numbers match up with hers. We have given her the ticket payment money (132 x \$50) plus a fair number of donations.
- More advertising, word or mouth or otherwise. I think incentives have worked really well if we want to try more of that. Also need help sitting in the cafeteria if we are going to pursue that more. I have done it a lot and the day after a text is pushed out we may collect 5 or 6 contracts, but the other days it is 0 or 1, so not really worth the time I spend (no Internet so limited type of work I can do while I sit). Finally, many of the donations that come in specify that they are to sponsor a student, rather than to the general fund (which was an option). We need to make sure we try to honor the request. How will this be handled?

Decorations – Pamela Kipps:

- I've done decorating research, put together some ideas and plans, and reached out to people who might be willing to help me.
- I have a brainstorming meeting to go over ideas and delegate some responsibilities on the 19th at my house.
- I'm not sure I have any specific table needs yet. I am guessing we will have about 10 table rounds in the cafeteria for the food station?
- No monies brought in.
- If anyone knows of anyone in the carpet field, let me know. I'm looking for cheap solid color runners to make into track lanes – sometimes they have 'end of bolt' pieces they will donate.

Food – Marcia Ross:

- Deciding on menu: contacted a BBQ restaurant, using contacts from last year for chipotle and chick fil a. Looking for ideas on desserts.... ice cream bar? Keeping food simple but a large amount of what is most popular, like chick-fil-a nuggets.
- Will be contacting Krispy Cream for donut donations.